# Meeting with Huntsville Disc Golf Club and the Town of Huntsville

# December 6th, 10:00am

## Attendees:

HDGC: Peter Ewald, Craig Nakamoto, Mica Streeter

Town of Huntsville: Simone Babineau, Tarmo Uukkivi, Trish Conley-Knight, Tina Scott-Burns

## Agenda:

* High level update on the Club and course usage growth – see at end of document.
* Review of Signage plan
	+ Club has been working with Trish/Tina/Coleen for over a year and all signage proofs have been approved by Town
	+ Club fundraising
		- Money Raised and commitments to sponsors made
			* for 2022 but had to delay and push to 2023
	+ Deposit (non refundable) paid to designer
		- Balance due ASAP
	+ Sign Breakdown
		- Main course sign
			* Town provides structure
			* Club provides signage – Map
			* Need room for sponsors
		- Tee Signs
			* Short Tee
			* Long Tee
			* Each with Sponsor
			* Town provides C Channel for Posts X 36
* Next Steps:
	+ Confirm Town Commitments
		- U Channel for Tee Signs
			* Directed to order
				+ Lead time - will review with Tina when order is completed
		- Structure for Main Course Sign
			* Make to match Soccer club sign
				+ Tina to go ahead to get installer/supply quotes.
			* Design is done of the actual sign
				+ Send specs to Tina with Dimensions
	+ Order Locates now so we are ready for Spring
		- Done with G Tel/other at the same time as we mark the locations and when U channel is in.
			* Tina to book when U Channel is in.
	+ Maintenance Agreement/MOU
		- See below
* MOU
	+ December 12th structure meeting will dictate the MOU
	+ ToH send to HDGC for review when ready
	+ Use Bracebridge as an example
	+ Challenge: Colleen not available
	+ Questions:
		- Insurance
			* HDGC has insurance and will provide updated COI in the new year
		- Maintennace level
			* HDGC:
				+ General upkeep – landscaping work with hand and power tools
				+ Signage management
				+ Sponsor management
			* Town continues to do the regular maintenance
				+ Grass
				+ Bridges
				+ Etc.
		- Risk Management
		- Term – standard municipal language
			* Suggest we meet annually for quick review
				+ Updated stats
				+ Make sure no issues
			* Start one year with renew for 4-year term.
* Budget
	+ Community Services/Parks/Users
	+ Meets requirements
	+ Use Parks budget

Actions:

1. Town of Huntsville – Order 36 x U Channel (6 or 8 feet) immediately
2. HDGC – order signs immediately
3. Town of Huntsville – Investogate Main sign design to match Soccer sign and share with HDGC immediately
4. HDGC – Send dimensions of Main Course sign to Tina immediately
5. Town of Huntsville – Get quotes for Main course sign – based on item 3 and 4 above.
6. HDGC – Add [www.huntsville.ca](http://www.huntsville.ca) to Town Logo at Main course sign before print
7. Town of Huntsville – Create MOU for review by HDGC
	* Timeline – Tarmo please provide a date since we did not discuss the timeline.
8. HDGC – when signs are in - meet on site with Tina to review installation
9. Town of Huntsville – Book locates after step 8

Course Stats:



Note: this is only people using the UDisc APP, we estimate this represents 50-60% or users so the actual numbers are much higher.

Club League Stats:

* The Huntsville Disc Golf Club ran our League events weekly this spring/summer/fall
	+ Regularly had 12-20 people, including all ages (kids to seniors) men and women.
	+ Rented the course and paid the Town of Huntsville $423.75

Club Volunteer Work:

* Did 2 course clean events removing down sticks, brush, and garbage (Spring and Fall)
* Moved former hole 10 basket (which was flooded and unplayable) to new location between former hole 16 and 17
* Moved hole 11 basket to new location for course improvement and better flow on course
* Moved hole 6 basket to new location to deal with flooding.
* Worked with Town staff – Huge Thank you to Tina – to get wood chips in key wet areas for water control and improved aesthetics.