**Huntsville Disc Golf Club**

**Board Meeting Minutes**

**May 21st**

**Attendance:**

Nate Kaye – Not Present

Micah Streeter

Scott Luttrell – Not Present

Dave Cort – Not present

Tyler Smith – Not Present

Julian Ross

Craig Nakamoto

Dave Caplan

Kevin Farley - Not Present

Peter Ewald

**Agenda:**

1. Review of last meeting action items
2. Discussion for ByLaws and Constitution
3. Website feedback
4. Community Services Master Plan discussion
5. Short term Goals
6. Planning for summer leagues
7. Other business
   1. Adapt a hole program – Proposed by Micah

**Last Meeting Action Items:**

1. Follow up with ODSA and get further information on insurance coverage – PETER.
   1. Peter sent email to Chris at ODSA – no response yet, will follow up again.
2. Contact RBC regarding opening a bank account for our club - DAVE CAPLAN
   1. Initial contact made - follow up needed.
3. Create Club Gmail Account and transfer ODSA fee to this account - KEVIN - DONE.
4. move Bylaws and Constitution to Google Doc for review and edit - CRAIG - DONE.
5. Review and edit bylaws and constitution – EVERYONE
   1. Some edits by Craig and Peter
   2. Re-share with group, everyone to review and edit.
   3. Vote next meeting.
6. Share course improvement plan/presentation to Town with Members - KEVIN - DONE
7. Reach out to graphic designers and et started with logo – Micah.
   1. Micah to continue investigation.
      1. Original contact is very expensive.
8. Set up next meeting - PETER –
   1. MEETINGS: Proposed we do Tuesday – Thursday evening at 7pm – bi-weekly for now, change to monthly as soon possible,
   2. Peter – Send email and poll.

**Discussion**

1. Online Registration
   * Once we have Bank Account we can set up on the website.
   * Could be used for Membership and leagues possibly.
2. Website
   * Any content to add – please send to Craig.
   * Emphasize the people (emotions)
   * Short Video would be great.
     + Micah and Jon
   * Add email sign up list
   * Add an Instagram account
     + Julian to set up.
     + Peter to send email details.
3. CSMP
   * Everyone - Submit and add disc golf.
     + Only takes two minutes – must add disc golf in comments.
   * Peter to send reminder to members and add to Facebook.
4. Leagues
   * Micah has started preparation for leagues as soon as approved by province. Following schedule planned:
     + Tuesday – Bracebridge – Run by Michael Louis Gould
     + Thursday (Ladies) – Bracebridge – Run by Candice Wahl
     + Wednesday night – Huntsville – Run by Micah and Julian
     + Sunday – Huntsville/Bracebridge – Run by Dave Cort
   * New ideas this year
     + Short versus long tee divisions
   * What can we do to support Micah?
     + Financial (Accountant) to manage payments and manage a spreadsheet – Julian will do this for Huntsville.
     + Back up for nights Micah cannot make it.
   * DECISION: Let us form a Sub Committee for Leagues
     + Micah, Dave Cort, Julian, plus?
     + Peter to send out an email notify board members.
5. Membership Discussion
   * + Covers special ace pots and CTP etc.
     + Gets disc, shirt, hat etc and tag.
     + We want to encourage membership.
     + Idea from Dave, numbers are just an example.
       - League is $10 for non members
       - League is $5 for members
       - Or once you pay membership – league is free?
         * Reduces paperwork
     + Idea from Julian
       - First league night you pay $5 and then you are a member.
     + We must keep it accessible.
     + Membership gets you access to league finals.
     + First time is free.
     + Kids are free.
6. Adopt a hole program proposed by Micah.
   * Picking up trash
   * Racking leaves
   * Cleaning up brush
   * No tree removal
7. Town Contact
   * Micah would like to have some relationship with the town.
   * We need more than one member on this town contact committee.
8. Next Steps:
   * Course Improvement
     + Two main ideas
       - Fix what we have.
       - Total course redesign
       - These can run simultaneously.
     + We need a vote on this first.
     + Once we have clear direction from Board form a committee and get started with the town.
       - Including multiple members of the board
9. Vote: Immediate short-term goal is signage.
   * Even with course re-design we are investing very little in signs, so proposal is to proceed and when we change holes, we just do a new tee sign.
   * Peter set up Doodle poll with members and see if we have majority support for this idea.
10. Form Committees
    * Agreed that we need committees for most actions. Then board meetings can be shorter and quick chance to regroup and vote where necessary and
    * Use Kevin’s example
    * Peter set up poll with the committees so board members can sign up for as many committees as they want.

**Action Items:**

1. Peter to follow up with ODSA again on insurance details.
2. Dave to follow up with contact at Bank and set up an account.
3. EVERYONE – to review Bylaws and Constitution so we can finalize and vote next meeting.
4. Micah to continue to explore graphic designer options for logo.
5. Peter to send out poll for Board meeting schedule.
   1. Tuesday/Wednesday/Thursday
6. EVERYONE – send content to Craig for website.
7. Peter to send email info to Julian for Instagram account
8. Peter to remind everyone to submit feedback to CSMP and add to Facebook page.
   1. Just add or mention disc golf as much as possible.
9. Peter to create poll for committees.
10. Peter to send out poll to vote on Signage.

**Meeting Adjourned.**